



**Office of the Registrar  
Aquinas College  
4210 Harding Road  
Nashville, TN 37205  
615-297-7545, Ext. 414**

## Authorization to Disclose Personal Information

**The Family Education Rights and Privacy Act (FERPA) of 1974** is a federal law that gives you the right to inspect and review your educational records. Your educational record includes grades, transcripts, and financial information. For your protection, FERPA limits release of information about your records without your explicit written consent.

If you wish to authorize Aquinas College to release information to your parents or other parties, please complete and return this form to the Office of the Registrar.

More information about FERPA is printed in the student handbook and the College catalog. Questions concerning the *Family Educational Rights and Privacy Act* may be directed to the Office of Student Affairs or to the Office of the Registrar.

I, \_\_\_\_\_ (name of student), hereby authorize

Spouse (name) \_\_\_\_\_

Mother/Stepmother (name) \_\_\_\_\_

Father/Stepfather (name) \_\_\_\_\_

Guardian or Other (name) \_\_\_\_\_

to have access to my educational records. I understand that although I am not required to release my records to this/these individual(s), I am giving my consent to release the information as indicated. I also understand that I have a right to receive a copy of such records upon request and that this release remains in effect until revoked by me, in writing, and delivered to Aquinas College.

The records I wish to have released are:

All

Limited (please specify below which records you wish to be released)

\_\_\_\_\_

\_\_\_\_\_

Signature of Student _____	Date _____
Printed Name of Student _____	

**Please return this form to:  
Registrar's Office  
Aquinas College  
4210 Harding Road  
Nashville, TN 37205**