Congratulations
BACCALAUREATE MASS AND CEREMONY AT
ST. HENRY'S CHURCH

8:30 Form Line
9:00 Mass Begins
Associate of Science in Nursing candidates who are to be pinned will wear white nursing uniforms.

If you have already been pinned in December and wish to attend this Mass and Ceremony, you will wear the academic gown and collar. Caps and any type of honor cords are not to be worn at Mass.
All Bachelor degree candidates will wear academic gowns and hoods. Caps and any type of honor cords are **not** to be worn at Mass.
All Master degree candidates will wear academic gowns only. Hoods, caps and any type of honor cords are not to be worn at Mass.
There should be plenty of parking at St. Henry’s Church. However, the parking may be busy as the parishioners are leaving from the 8:00 a.m. Mass just as you may be arriving.
Handicap parking is available at the rear of the church.
Front Entrance of St. Henry’s Church
As you enter from the front entrance, this is the large area called the Narthex.
Once you enter the Narthex, turn to the right.
Proceed from the Narthex through the “Walk of Faith” door to the patio area.
Cross the patio area to the covered walkway and turn right. Ushers will be posted to help with directions to enter this building.
Area where processional lines are formed. Only candidates and staff will have admittance to this area.
Be sure to use the restrooms, freshen up, take pictures, give family members items to hold, etc. prior to 8:30 a.m.
Associate of Science in Nursing candidates will form their line alphabetically and will lead the procession.
For those who have not yet been to St. Henry’s Church, please note that the seating is in a semi circle around the altar with about eight sections of pews.
When procession begins, candidates will enter through the doors, as indicated by the arrow. Mrs. Brenda Kincaid will be at the back to assist you with spacing so your family and friends can see and take pictures of you as you process in.
Process down the center aisle and to the right around the altar.
Candidates will cross in front of the pews to the right. Beginning with the second row of pews, candidates will enter the pews, continuing to fill them as assigned, and remain standing.
Candidates remain standing for the faculty, altar servers, Clergy, and Bishop to process in.
After the Concluding Rites and final hymn ending the Mass, the altar servers and Clergy may process out or may remain on the altar for the Baccalaureate Ceremony. Candidates remain standing.
At this time, we will begin the Baccalaureate Ceremony. When Sister Mary Sarah approaches the podium, you may be seated.
The Pinning Ceremony for the Associate of Science in Nursing candidates follows as Mrs. Peggy Daniel begins reading names. Designated nursing faculty will assist in directing the students to be pinned as the nursing faculty proceed with the pinning ceremony.
Mrs. Daniel will read four names in succession and the entire row will stand and those four candidates will proceed to the front of the altar to be pinned. Mrs. Saxton will help guide candidates from the pews to the altar steps.
Candidates will stand on the floor below the steps to be pinned.
Candidates will face the congregation after having been pinned so family and friends may take pictures.
The pinned candidates will return to their seats by walking to the left of the ramp and turning right behind the altar. Mrs. Byard will help guide the students to return to their seats.
After turning right to walk behind the altar, the pinned candidates will continue along the wall and return to their pew.
After the Pinning Ceremony, the Awards Ceremony will begin. The student whose name is called, will proceed from their pew to the floor below the steps in front of the altar just like the pinning candidates. Be sure to turn and smile for the cameras.
After receiving the award, the student will return to their seat by walking to the left of the ramp and turning right behind the altar; again, the same as the pinning candidates.
After the Pinning and Awards Ceremonies, the recessional will be as follows: Altar Servers, Clergy, and Bishop (if they remain at the altar for the ceremony), Sister Mary Sarah, Vice Presidents, Board, Faculty, followed by the first row of students, etc.
COMMENCEMENT CEREMONY
AT THE WAR MEMORIAL
AUDITORIUM

Doors open at 12:30 for guests

Guests must have tickets to enter.

1:00 Form Line on the Portico
2:00 Ceremony Begins
This is the 6th Ave. entrance of the War Memorial Auditorium. The Auditorium is handicapped accessible to the left of the building off Union Street.
This is the 7th Ave. entrance to the Portico and the War Memorial Auditorium. This is also the pick up and drop off area for the shuttle.
Parking for the War Memorial Auditorium is available in the State of TN employees parking area and additional Metro Parking facilities throughout downtown Nashville.  
(Visit Parkitdowntown.com for details about locations and pricing.)
Great photo opportunities with family and friends before 1:00 p.m.
This is the portico outside the entrance to the auditorium.
Students will gather at 1:00 p.m. under the pillars of the portico outside the entrance to the auditorium to form the procession line.
The area to line up has limited concealment from the elements. Therefore, family and friends will be asked to enter the auditorium at this time while candidates are placed and remain in a straight line.
All Associate degree candidates will wear their gowns, caps, and collars (*and honor cords if you have them*). Additional adornments will not be allowed.
All Bachelor degree candidates will wear their caps and gowns and hoods (and honor cords if you have them). Additional adornments will not be allowed.
All Master degree candidates will wear their caps and gowns (and honor cords if you have them). You will carry your hood over your left arm as you will be “hooded” before receiving your diploma. Additional adornments will not be allowed.
All Candidates will enter through the fourth door into the Auditorium.

Procession begins promptly at 2:00 p.m.
Mrs. Brenda Kincaid will stand at the back during the processional to assist with spacing.
Candidates in Section 2 will enter their rows to the right.
The first row of candidates in Section 3 will file into the first chair, then second chair, third, etc. The second row of candidates in Section 3 will cross in front of the first row on the left and enter their row to the left. Mrs. Kari Byard will be at the front to assist you with seating.
Remember the programs are in the chairs.
Do not take the program from the ushers
Faculty will follow the students in the procession. This is a view of the stage from the balcony.
Candidates remain standing throughout the entire procession. All members of the procession will sit in unison after Sister Mary Sarah reaches her place at the podium (she is last in the procession).
When it is time for the candidates to receive their diplomas, Mrs. Kincaid will guide you to rise, leave your row, and direct you to the right side of the stage, one row at a time.
View of right side of stage from balcony
You will form your line to the right of the stage along the wall. Mrs. Byard will be at the right of the stage to assist you. When only three candidates are left, the next row will rise and proceed to the steps. This will continue until all candidates have received their diplomas.
All Master degree candidates will pause about half way between the stairs and the podium to be hooded. After which, you will proceed across the stage between the podium and the first row of faculty to Sister Mary Sarah who will be standing near the table of diplomas at the left of the stage.
All Associate and Bachelor degree candidates will proceed directly across the stage between the podium and the first row of faculty to Sister Mary Sarah who will be standing near the table of diplomas to the left of the stage.
Remember to shake hands with your right hand and receive your diploma with your left hand.
After receiving your diploma, proceed to the steps on the left (past the curtain). There may be a photographer at the left side of the stage where you can stop to have your picture taken with your diploma, then continue to the seating area.
NOTE: There may be a large speaker, wires hanging from balcony, and wires along the wall and stairs as you descend from the stage. Although they would be securely taped, you will still need to be cautious.
You will file into your row at the other end from which you left. Remain standing in the row until the last graduate on the row returns. Then the row will sit in unison. Mrs. Kincaid will help guide you into your row and direct you when to be seated.
Faculty will begin the recessional. Graduates will follow the faculty beginning with the first rows of Section 2 and 3 filing into the center aisle together (two by two up the aisle), then second rows, etc.
Another great photo opportunity with family and friends after the Ceremony.
Be sure to use the restrooms, freshen up, take pictures, give family members items to hold, etc. prior to 1:00.

It takes at least 45 minutes to call out names, assemble everyone into their proper positions, and be completely ready to begin that glorious walk into the auditorium where you will receive your degree.
Wear dark shoes and proper attire for the occasion under your regalia gown.
Keep in mind that you will be processing, walking up stairs, and standing quite a bit more than you think, so please wear comfortable shoes.
Caps should be level on the head as shown here, not on the back of the head.
Wear the tassel on the right side before receiving diploma and moved to the left in unison. Remember, “On the Right to Receive, on the Left when you Leave”.
Families of the candidates will be asked to stand as the candidate’s name is called. In the essence of time and out of respect of each of you, we ask that **no noisemakers or excessively loud yelling occur during the ceremony and that all applause be held until the end of the conferring of the degrees.**
After all degrees have been conferred, there will be an opportunity for your family and friends to convey just how proud they are of you and for you to convey your own happiness.
Main Floor Seating at the War Memorial Auditorium. Candidates will be seated in Section 2, Rows 1 thru 7 and Section 3, Rows 1 thru 7.
Your New Journey Begins