

## Request for Letter of Recommendation

To: \_\_\_\_\_  
(Name of Aquinas College Official)

Please write a letter of recommendation for \_\_\_\_\_  
(Student's Name)

and send the letter and this form in a sealed envelope to:

(Please Print)

Name \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

**I authorize you to consult my educational record at Aquinas College to reveal such information from my educational record, as you consider appropriate for the purpose stated above, including information pertaining to my education at other institutions I have previously attended which is a part of my education records at Aquinas.**

**I waive , I do not waive , (please check one) my right to see the recommendation or other information prepared pursuant to this release.**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Completed form to be filed in the office of the academic advisor of the above named student.*