

SECONDARY SCHOOL REPORT FORM

Instructions: Students should complete Section I and submit the form to their school counselor. Counselors should complete Sections II and III and forward the report form to Aquinas College.

SECTION I *(to be completed by student) *optional*

Student Name _____

Address _____ Street _____ City _____ State _____ Zip _____

Date of Birth* _____

Email _____ Phone _____

I recognize the confidential nature of this document and I do don't waive my right to access.

Student's Signature _____

Date _____

SENIOR YEAR COURSES (if not included on transcript):

First Term:

Second Term:

Course

Grade

Course

Grade

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SECTION II *(to be completed by school counselor – include information only if not included in other student documents)*

High School _____

High School CEEB _____

Address _____

Phone _____

Fax _____

Counselor's Name _____

Email _____

Public

Non Public

Home School

Grading scale: 4.0 100 other

Passing Grade is: _____

Student's GPA: _____ weighted unweighted

GPA includes (check all that apply): 9th Grade 10th Grade 11th Grade 12th Grade We do not rank

Is the student's course selection: Most Demanding Demanding Average Below Average

SECTION III *(to be completed by school counselor)*

Please comment on the following items, which reference the student's ability and character. Attach additional pages if more space is needed. A recommendation letter may replace Section III.

Academic Ability:

Personal Character:

Is the academic record of this student an accurate indication of the student's ability? Yes No

If not, please describe the circumstances:

Counselor Statement:

Please respond to the following questions:

1. Are there any behaviors (e.g. discipline problems, violence, intolerance, or anti-social behavior in interactions with peers or teachers), which should be explored by our Admissions Office?

Yes No Unable to answer

2. Has the student ever been responsible for a disciplinary violation from 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in probation, suspension, removal, dismissal, or expulsion from the institution?

Yes No Unable to answer

If yes, please explain the circumstances:

Thank you.

Counselor's Signature

Date

