

SECONDARY SCHOOL REPORT FORM

Instructions: Students should complete Section I and submit the form to their school counselor. Counselors should complete Sections II and III and forward the report form along with the student's transcript to Aquinas College.

SECTION I *(to be completed by student) *optional*

Student Name

Address

Street

City

State

Zip

Date of Birth*

Email

Phone

I recognize the confidential nature of this document and I ☐ do ☐ don't waive my right to access.

Student's Signature

Date

SENIOR YEAR COURSES (if not included on transcript):

First Term:

Second Term:

Course

Grade

Course

Grade

SECTION II *(to be completed by school counselor – include information only if not included in other student documents)*

High School

High School CEEB

Address

Phone

Fax

Counselor's Name

Email

☐ Public

☐ Non Public

☐ Home School

Grading scale: ☐ 4.0 ☐ 100 ☐ other

Passing Grade is: _____

Student's GPA: _____ ☐ weighted ☐ unweighted

GPA includes (check all that apply): ☐ 9th Grade ☐ 10th Grade ☐ 11th Grade ☐ 12th Grade ☐ We do not rank

Is the student's course selection: ☐ Most Demanding ☐ Demanding ☐ Average ☐ Below Average

SECTION III *(to be completed by school counselor)*

Please comment on the following items, which reference the student's ability and character. Attach additional pages if more space is needed. A recommendation letter may replace Section III.

Academic Ability:

Personal Character:

Is the academic record of this student an accurate indication of the student's ability? ☐ Yes ☐ No

If not, please describe the circumstances:

Counselor Statement:

Please respond to the following questions:

1. Are there any behaviors (e.g. discipline problems, violence, intolerance, or anti-social behavior in interactions with peers or teachers), which should be explored by our Admissions Office?

☐ Yes ☐ No ☐ Unable to answer

2. Has the student ever been responsible for a disciplinary violation from 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in probation, suspension, removal, dismissal, or expulsion from the institution?

☐ Yes ☐ No ☐ Unable to answer

If yes, please explain the circumstances:

Thank you.

Counselor's Signature

Date

