

## TERMS OF AUDIT ADMISSION & ENROLLMENT

**A new student applying for admission to Aquinas as a non-degree seeking auditor:**

1. Must complete an application for admission to the College as a non-degree seeking student;
2. May be required to submit an official transcript from the most recently attended post-secondary institution or official evidence of high school graduation if a post-secondary institution has not been attended;
3. Must receive approval from the instructor(s) of the course(s) you wish to audit;
4. Are not eligible for financial aid; if you need financial assistance, please fill out the [Application to Waive Audit Fee](#);
5. May audit no more than 2 courses in a given semester;
6. Must complete the admissions process for full-time status if at a later date acceptance to a program of study is desired;
7. Must be admitted as an audit student no later than the first day of the desired entrance term;
8. Will receive an Aquinas email, portal access, and library access.

Credit-seeking students will be given priority over auditing students in space-limited courses. Courses taken as audit receive no academic credit and are indicated by "AU" on the transcript. An audit student desiring to earn Aquinas College credit for coursework following admission as an audit student must, by the end of the add/drop period, 1) declare that intention to the Registrar, 2) submit any additional admissions requirements for a non-degree seeking student taking credit-bearing course(s), and 3) remunerate the difference between the audit fee and the credit-bearing tuition rates. No refunds for fees associated with audited courses will be offered following the end of add/drop week. Current audit fees, tuition rates, and refund schedules may be found on the Aquinas College website.

*Submission of the Aquinas College Audit Application in Blackbaud indicates acceptance of the Terms of Audit Admission & Enrollment given herein.*